# Lincoln College Smart Assessor/Advance Identity Login Guide

This guide explains the process for users to log in to Smart Assessor using Advanced Identity and MFA.

Use the following link via a web browser: Welcome to Smart Assessor | Smart Assessor

At the login screen click on the Login via OneAdvanced Identity button:



# Welcome to Smart Assessor: Next Generation E-Portfolio Software



Smart Assessor is an electronic collection of a learner's skills and knowledge, which is assessed by their tutor against a training standard or qualification and replaces paper portfolios.

Perfect for apprentices, work based learners, classroom students and anyone undertaking training, as you can replace paper evidence with videos, photos and voice recordings as evidence of competence and the portfolio is always available, both offline and securely on the web.

Assessors and tutors can track learner progress dynamically to achieve timely completions.

ePortfolio (Smart Assessor) powered by

one Advanced

This will redirect you to the Advanced Identity login page where you will be asked to verify your user.

If you are a student please enter your personal email you gave when enrolling at college **NOT** your college email:

If you are a staff member please enter your college email:

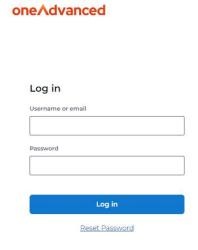
Then click the **Continue** button:

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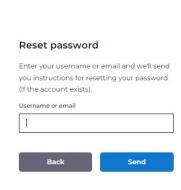
Providing this email is correct this will take you to the login page, from here click on the "Reset Password" link:





This will ask you to enter your email again:

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This will notify you that an email is being sent to the email you just supplied with a link which can be used to reset your password:

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Hi Simon,

We've received a request to reset the password for your Lincoln College account . If you made this request, please click the button below to reset your password:

Reset Password



# This request will expire in 30 minutes

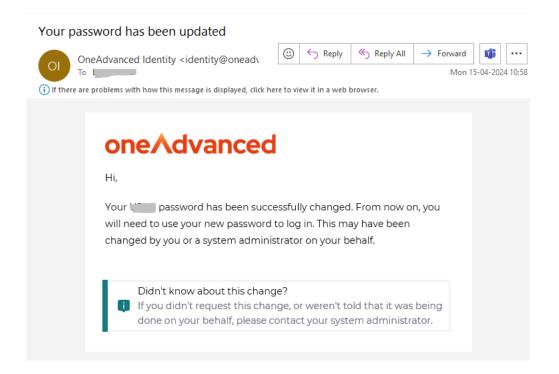
If you didn't request this change, you can just ignore this message and nothing will be changed

After clicking this link, you will be brought to the below screen, you will need to enter a new password. Once password is saved, you will be notified with a success message 'Your account has been updated':

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After this you will be redirected to a page where you will be requested to set up MFA.

To do this you will need to install the **Microsoft Authenticator App** on your mobile device.



Once you have done this, open the app, add an account with the scan QR code button in the bottom right and use the QR code shown on screen to configure the account and generate a verification code:

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If you cannot scan the QR code, you can select "Unable to scan?" option which will take you to a manual set up screen with details to enter into the authentication app as below:

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Once you have set up the app, you will be asked for a verification code to login, open the MS Authenticator app and click on the account you just added, this will show the limited time verification code you need:

# Multi-factor authentication Open your authenticator app and enter the verification code below to confirm your identity. Verification code Remember this device for 30 days Submit

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After this you will be logged in to the Smart Assessor platform.

You will be required to provide your MFA code for every subsequent login.